

**KENDRIYA VIDYALAYA JANAKPURI (SHIFT – I)**  
**FIRST ADMISSION NOTICE (2023-24)**  
**Class: - I (ONLY)**

**Dated: 20 April 2023**

List displayed is provisional and subject to the verification of documents with the information submitted in the Registration / Application Form.

Parents are requested to follow the instructions given below: -

1. Parents must bring complete **LATEST PRINTOUT** of Registration Form filled online.
2. Following documents in **ORIGINAL and in self attested PHOTOCOPY** are required at the time of verification of documents.
  - (a) Date of Birth Certificate of Child.
  - (b) One recent passport size photograph of the child.
  - (c) Self-Declaration by the Parent (on the format provided by the Vidyalaya).
  - (d) **In case of Government employee**, service certificate and transfer certificate (if applicable) on the letter head of the concerned department, in the prescribed format (as displayed / uploaded on Vidyalaya website) from the competent authority with signature & name of controlling officer, date and stamp, latest salary slip, Government ID Card and any other relevant document as deemed fit.
  - (e) **In case of Defence Personnel and Personnel of Para Military Forces who are posted outside Delhi** are required to produce Hard Area / Field Area / Non Family Accommodation Certificate in respect of present place of posting.
  - (f) Valid certificate, that the child belongs to **SCHEDULED CASTE / SCHEDULED TRIBE / EWS / BPL / OBC (Non-Creamy Layer) / OBC (Creamy Layer) / PH-DA category**, wherever applicable, issued by the competent authority.
  - (g) Proof of residence (Latest Electricity Bill / Passport / Voter ID Card / Rent Agreement with latest Electricity Bill of the landlord).
  - (h) Aadhar Card of the Child, Father and Mother.
  - (i) In case of admission under RTE, Self-Declaration of distance Between School and Residence in prescribed format (on the format provided by the Vidyalaya).
  - (j) Latest Single Girl Child Affidavit (if applicable) on a stamp paper of Rs.100 in prescribed format (as displayed) duly attested by **Class - I Magistrate**.
  - (k) Blood Group Report.
3. **Verification of documents will start from 21.04.2023**. Report for verification of documents strictly as per the reporting date and time displayed in the provisional admission list.
4. **In case, the candidate does not turn up for document verification, as per the scheduled date and time, the admission will be automatically treated as cancelled, and the seat will be offered to the candidate next in the waiting list.**
5. **Following is the E-mail ID for queries related to admission in First Shift –**  

**[admissionkvjanakpurifirstshift@gmail.com](mailto:admissionkvjanakpurifirstshift@gmail.com)**
6. All the stakeholders are advised to visit the Vidyalaya's Website - <https://janakpuri.kvs.ac.in/> & Vidyalaya's Notice Board regularly for updates.

PRINCIPAL